



CONCORD
COLLEGE

INTERNATIONAL SCHOOL

APPLICATION FORM

CHECKLIST OF DOCUMENTS REQUIRED WITH THE APPLICATION FORM

- A completed Concord College International School Application Form
- Assessment Fees – RM 2,000
- 2 pieces of Passport-sized photos of the student, one piece each from parents

Identity and visa

Copies of the following identity

- Student's birth certificate and IC/Passport

IC/passport of the following:

- Father's IC/Passport
- Mother's IC/Passport
- Parents' marriage certificate
- Guardian's IC/Passport (if applicable)

School records

- School report for the current and/or previous academic year
- UPSR/PT3/SPM/O-Level results, whichever is the most recent
- Any recent test scores in standard English language tests, such as IELTS / TOEFL

Additional records, where relevant

- Most recent specialist assessment reports from an Education Psychologist, Occupational Therapist, or, Speech & Language Therapist, that may relate to your child's learning.

Please return the completed Application Form, with the required documents to:

SUNSURIA EDUCATION SDN BHD (51075-P)

Glasshouse, Celebration Centre, Persiaran Sunsuria, Bandar Sunsuria, 43900 Sepang, Selangor

T: +60 19-608 6221 E: admissions@concordcollegemy.com

Please complete all sections of the form and submit it with the documents required.

STUDENT DETAILS

STUDENT'S NAME AS SHOWN IN IC/PASSPORT Please underline the family name.

PREFERRED NAME _____

IC NO _____

DATE OF BIRTH _____ / _____ / _____
date month year

GENDER Male Female

NATIONALITY _____

RELIGION _____

HOME LANGUAGE(S) MAIN _____

YEARS LEARNT IN ENGLISH _____

OTHERS _____

PROPOSED TERM OF ENTRY

Term 1 (September) Term 2 (January) Term 3 (April) Year 20_____

PROPOSED STATUS AT ENTRY into Years 7 - 12

Day Boarding (Monday-Friday) Boarding (Full week) Unsure

STUDENT WHO DOES NOT HOLD A MALAYSIAN IC

COUNTRY ISSUING PASSPORT _____

Passport No. _____

Date of Issue _____

Place of Issue _____

Date of Expiry _____

Type of Visa _____

Date of Expiry _____

Do you require a Student Visa? Yes

No

Please note that parents are responsible for ensuring that their child has a valid visa while studying at Concord College International School. The School will provide support in obtaining a student pass, if applicable.

Please affix student's most recent passport - sized photo

PARENTS' DETAILS

MOTHER'S FULL NAME _____

as in IC/PASSPORT

IC/Passport No _____

Home Address _____

Postcode _____

E-mail _____

Tel. No. _____

Mobile No. _____

Occupation _____

Please affix a most recent passport-sized photo

FATHER'S FULL NAME _____

as in IC/PASSPORT

IC/Passport No _____

Home Address _____

Postcode _____

E-mail _____

Tel. No. _____

Mobile No. _____

Occupation _____

Please affix a most recent passport-sized photo

PARENTS' MARITAL STATUS

Married

Divorced

Others _____

THE CHILD USUALLY LIVES WITH

Both parents

Mother

Father

Others _____

IF ADMITTED TO CONCORD COLLEGE INTERNATIONAL SCHOOL, WHO WOULD BE RESPONSIBLE FOR THE STUDENT DURING MID-WEEK HOLIDAYS AND HOLIDAY WEEKENDS?

Both parents

Mother

Father

Others _____

GUARDIAN'S DETAILS

For International Student Only

International students studying at Concord College International School must have a nominated guardian who lives in Malaysia. The guardian must be a person over 25 years of age. The guardian will have local responsibility for the student, including travel and medical arrangements. The guardian must be able to provide suitable accommodation when necessary (for example, during holidays & holiday weekends, or in the event that the student is unable to attend school for any reason).

WHO WILL HAVE LOCAL RESPONSIBILITY FOR THE STUDENT IF HE/SHE IS ADMITTED TO CONCORD COLLEGE INTERNATIONAL SCHOOL?

Both parents Mother Father Others _____

DOES THE STUDENT ALREADY HAVE A LOCAL GUARDIAN?

Not applicable. The student will be living with one or both parents while studying at Concord College International School.

No, the student does not already have a local guardian.
Parents are to nominate a guardian in due course. Details of such will be provided below.

Yes, the student already has a local guardian.
Please see details below.

GUARDIAN'S FULL NAME _____
as in IC/PASSPORT

IC/Passport No _____ **Relationship to Student** _____

Corresponding Address _____

Contact No _____ **E-mail** _____

STUDENT'S EDUCATIONAL HISTORY

CURRENT SCHOOL

Name of School _____ Medium of Instruction _____

The main language of tuition in the classroom _____

Date of entry _____ Date of leaving _____

Age at entry _____ Age at leaving _____

Entered at Grade/Year _____ Left at Grade/Year _____

Name of Principal _____ Reason(s) for leaving this school _____

School Tel. No. _____ School e-mail address _____

PREVIOUS SCHOOL

Name of School _____ Medium of Instruction _____

The main language of tuition in the classroom _____

Date of entry _____ Date of leaving _____

Age at entry _____ Age at leaving _____

Entered Grade/Year _____ Left in Grade/Year _____

Name of Principal _____ Reason(s) for leaving this school _____

School Tel. No. _____ School e-mail address _____

STUDENT'S MEDICAL INFORMATION

Health condition(s) that require(s) the attention of the school.

ADDITIONAL STUDENT INFORMATION

This section will help the staff at Concord College International School understand your child's individual needs.

Name of person completing this form _____ Relationship to Student _____

Has your child been placed out of the year group for his/her age? YES NO

If YES, please give details _____

Has your child been referred to an educational or other specialists? YES NO

If YES, please give details _____

Has your child been identified as having learning or behavioural difficulties? YES NO

If YES, please give details _____

Has your child been identified as requiring learning support? YES NO

(Please provide relevant documentation)

If YES, please give details _____

Has your child been placed in an English as a Second Language programme? YES NO

If YES, please give details _____

Has your child been involved in serious disciplinary action? YES NO

If YES, please give details _____

CONNECTION WITH CONCORD COLLEGE INTERNATIONAL SCHOOL

Please give details of any relatives or friends who have applied or will be applying to Concord College International School

How did you first get to know about Concord College International School?

Word of mouth Newspaper Advertisement Internet search School fair

Others (please specify) _____

DECLARATION OF PARENTS

I confirm that the above information and statements are true and correct. I understand that any false or misleading information, or the withholding of relevant information relating to this application, might invalidate my child's application and that the School may withdraw an offer of a place or cancel the enrolment of my child in consequence.

I wish to enrol my son/daughter at Concord College International School, and hereby enclose an Assessment Fees of RM 2,000

First Signatory _____

Second Signatory _____

Name _____

Name _____

IC/Passport No _____

IC/Passport No _____

Relationship to child _____

Relationship to child _____

Date _____

Date _____

For office use only	Date	Amount	Receipt No	By
Assessment Fee Received	_____	_____	_____	_____

DATA PROTECTION / PERLINDUNGAN DATA

- a) The personal data you have provided in this form will be used by or on behalf of Concord College International School to send you further details, including its events, academic programmes, and marketing promotion. Please check the box if you want to be removed from such communication.
Maklumat peribadi yang anda berikan pada borang ini akan digunakan oleh atau pihak-pihak yang berkaitan dengan Concord College International School untuk menghantar maklumat lanjut berkaitan acara-acara yang akan dianjurkan, program akademik dan maklumat pemasaran kepada anda. Sila tandakan kotak di bawah sekiranya anda tidak ingin dihubungi mengenai perkara ini.

No / Tidak

- b) Your personal data may be additionally shared from time to time with Concord College International School's appointed agents who are working within the school. Please check the box if you do not agree to such disclosure.
Maklumat peribadi anda, sekiranya perlu, akan dikongsi dari masa ke semasa dengan agen-agen pihak ketiga yang dilantik oleh Concord College International School. Sila tandakan kotak di bawah sekiranya anda tidak setuju dengan pendedahan maklumat sedemikian.

No / Tidak

- c) Please contact Concord College International School for access to your personal data or to notify us of any changes in information you have provided.
Sila hubungi Concord College International School untuk mengakses maklumat peribadi atau untuk memaklumkan kepada kami berkenaan sebarang perubahan keatas maklumat yang telah diberikan.

- d) By signing this form, you confirmed that you have:
- read, understood the contents and voluntarily completed this form
 - If you are below 18 years of age, your parent or guardian consents to you providing the information in this form to Concord College International School

Dengan menandatangani borang ini, anda mengesahkan bahawa anda telah:

- membaca, memahami isi kandungan dan secara sukarela melengkapkan borang ini; dan*
- jika anda berumur kurang dari 18 tahun, mendapati persetujuan ibu bapa atau penjaga anda untuk melengkapkan borang ini.*

Signature

Date

MODES OF PAYMENT

BY CHEQUE, BANK DRAFT, CASH, OR CREDIT CARD

Cheques are to be made payable to 'Sunsuria Education Sdn Bhd'. All payments MUST be made at Concord College International School Administration Office, which is open Monday to Friday from 8.30 am – 4.00 pm.

Payment by Cash, Bank Draft, and all Credit Cards is also accepted.

Please send cheque payments by Registered Mail as the school does not accept responsibility for postal delays or losses. In the event of any cheques being returned by the issuing bank, there will be a five percent (5%) service charge.

BY ONLINE BANK TRANSFER

Fees and deposits may be made online by bank transfer. For online transactions, please provide proof of payment which should indicate the name (s) of student (s) and the year group (s) in which they will be placed.

BANK DETAILS

Company	SUNSURIA EDUCATION SDN BHD
Bank	AMBANK (M) BERHAD
Account No	8881053174259
SWIFT CODE	ARBKMYKL

FOR IGCSE STUDENTS

Compulsory examined subjects: <ul style="list-style-type: none"> • Science (Biology, Chemistry and Physics) • Mathematics • English 	Compulsory non-examined subjects: <ul style="list-style-type: none"> • Physical Education (PE) / Games • Personal, Social & Health Education (PSHE)
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- Students should choose ONE subject from each column by selecting a subject from the below table.
- Students must NOT choose the same subject in more than one column.
- Students should read the explanatory notes below and the minimum requirements in some subjects.

COLUMN 1 (ONE)	COLUMN 2 (TWO)	COLUMN 3 (THREE)	COLUMN 4 (FOUR)
Art	Geography	Economics	Global Perspectives
Computer Science	Mandarin	Drama	Islamic Studies ¹
Spanish	Music	Bahasa Malaysia ¹	
Bahasa Malaysia ¹		<i>English Support</i> ²	

1. Malaysian students only
2. English Support
 - After initial testing, students deemed to require additional support in English will be placed in an English Support class in Column 3.
 - The final decision about which students must take this subject will be made by the English Department: this is not an option.
 - The aim of these lessons is to help students with the English that they need for the successful study of linguistically demanding subjects such as Biology or Economics and to access the wider curriculum in English.
 - Please choose options in Column 3 bearing in mind that it may not be possible to follow this course.

Please indicate your preference

MY SUBJECT SELECTION	COLUMN 1 (ONE)	COLUMN 2 (TWO)	COLUMN 3 (THREE)	COLUMN 4 (FOUR)
OPTION 1 (ONE)				
OPTION 2 (TWO)				

**Subject availability will be confirmed upon enrolment*

FOR SIXTH FORM (A LEVEL) STUDENTS

Concord College International School sixth form students should choose a core programme of a minimum of **three** A levels, which are studied for 7 periods a week, from three different columns in the list below. AS level exams in each subject will be sat at the end of Year 12. For Cambridge International A levels, the marks obtained will then contribute towards the A level grade at the end of Year 13. The one exception to this will be students taking both Mathematics and Further Mathematics A levels, who will take the first Mathematics A level in Year 12.

There is also the opportunity to take an International Project Qualification (IPQ). This is a course equivalent to half an A level which offers the chance to complete a research project in an area of academic interest. Students can supplement the core three A levels with either an IPQ (3 periods per week) or a 4th A level choice (7 periods), with a view to providing as much breadth in their profiles as possible. However, the additional workload required to complete 4 A levels should be considered carefully, and most UK / US university offers will only require 3 completed A levels. Students can choose to start with 4 subjects in Year 12, and then after taking AS levels in all 4 subjects, only continue with their strongest 3 subjects to A level in Year 13.

An A level in Further Mathematics is only available as a 4th A level choice (requiring an additional 5 lessons, rather than the usual 7), in combination with A level Mathematics in Column A, and two further A level choices from Columns C & D. The Further Mathematics course will be taught at an accelerated pace, and is challenging, and therefore only suitable for students with the strongest Mathematics and Additional Mathematics IGCSE results (or equivalent).

All Year 12 students will be assessed for English, and EAL students will be assigned to an English course in addition to their other academic courses leading to the IELTS English exam in Year 13, which qualifies students for university.

COLUMN A	COLUMN B	COLUMN C	COLUMN D
Mathematics	+ Further Mathematics	Chemistry	Geography
Mathematics	Biology	Economics	Physics
	English A level	Art	Chemistry
IPQ	IPQ	IPQ	IPQ

**Subject availability will be confirmed upon enrolment*

Please indicate your preference (NB you must NOT choose the same subject in more than one column):

	SUBJECT CHOICE
COLUMN A	
COLUMN B	
COLUMN C	
COLUMN D	

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